



Madelia Area Chamber of Commerce & Visitors Bureau  
PO Box 171 Madelia MN 56062

## Madelia PARK DAYS CELEBRATION

### Parade

JULY 13<sup>th</sup>, 2018

Preparations for the 43<sup>rd</sup> Annual Madelia Park Days 2018 Celebration are in full swing. We look forward to your involvement in this year's parade. The committee is now accepting applications for the 2018 Park Days Parade. We offer this opportunity to parade participants on a first come first serve basis and offer a wide variety of units so we will have an exciting and entertaining parade. Individuals or groups interested in participating in the parade should complete the Participants Parade Application and return by June 16<sup>th</sup>, 2018.

**If you require a contract agreement, please include with application. Your application will be presented to the Park Days committee, upon approval we will contact you and return the contract. We would like all contracts ASAP.**

|  |         |
|--|---------|
| Madelia Area Chamber of Commerce Members                           | FREE    |
| Nonprofit Organizations (schools, churches, Lions, etc.)           | FREE    |
| All other units (including non-chamber business, politicians etc.) | \$25.00 |

Registration forms are also available on our web page: [www.visitmadelia.com](http://www.visitmadelia.com) click on: Events, Park Days, and 2018 Parade Registration. We will confirm your Unit # & line-up location by mail. You may also find out your unit number and line-up location the day of the parade from any parade official.

Thank you so much and we look forward to working with you!  
Karla Angus – Executive Director  
Bridget Hayes – Assistant Director

### **Completed application must have the following:**

- \_\_\_\_ 1. Completed and signed parade entry form
- \_\_\_\_ 2. Signed Release of Liability
- \_\_\_\_ 3. Full payment Payable to: Madelia Area Chamber of Commerce
- \_\_\_\_ 4. Proof of insurance, if required.
- \_\_\_\_ 5. Fee \* (Contract agreement; upon approval)

**Mail completed information to:**  
Madelia Area Chamber of Commerce  
PO Box 171, Madelia, MN 56062

**Madelia PARK DAYS CELEBRATION Parade**  
**JULY 13<sup>th</sup>, 2018**  
**PARADE ENTRY FORM**

Friday, July 13th, 2018 - 7pm (Line up at 5:30 PM)  
(We always hope for sun, but if it rains, the parade WILL GO ON! No Refunds!)

Name of Unit: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Number of people in the unit: \_\_\_\_\_

Fee \$\_\_\_\_\_ **(ASAP – Contract Agreement; Upon Approval)**

Please check unit type:

|  |                                      |                                |
|--|--------------------------------------|--------------------------------|
| <input type="checkbox"/> Float with music  | <input type="checkbox"/> Antique car | <input type="checkbox"/> Queen |
| <input type="checkbox"/> Float             | <input type="checkbox"/> Drum Corps  | <input type="checkbox"/> Band  |
| <input type="checkbox"/> Drill Team        | <input type="checkbox"/> Comic       |                                |
| <input type="checkbox"/> Machinery/Tractor | <input type="checkbox"/> Other _____ |                                |

- Do you have any special line-up requests (need to be in beginning, middle, end)?  
Special line- up requests will be considered, but not guaranteed.
- Will your unit have an element of sound (music, drums, singing, etc.)?  
Yes / No (circle one)

It is VERY important for unit placement that you let us know if your unit will have music!

- Will the sound be amplified? Yes / No (circle one)  
Please describe the music/sound \_\_\_\_\_  
Check one:  very soft  moderate  loud  very loud

Application deadline: June 16th, 2018  
**Payable to:** Madelia Area Chamber of Commerce  
Madelia Area Chamber of Commerce  
PO Box 171, Madelia, MN 56062

*Questions, please contact Karla or Bridget at 507-642-8822*

## **RULES AND REGULATIONS**

1. Entry fees are not refundable. Once an entry has been accepted into the parade lineup, entry fees cannot be refunded. If, for any reason, an entry is not accepted into the parade, fees will be returned.
2. Follow instructions of Police and event volunteers at staging, during and after the parade.
3. NO THROWING candy or any other items from parade units. Any items to be distributed must be handed to the person for whom they are intended for the safety of all concerned. Safety is our main concern and our parade insurance is invalid if we allow the throwing of anything from parade units. Units that create a litter problem will be charged for clean-up.
4. Parade participants may not jump onto or off of any float or moving vehicle and may not interfere with any other unit in the parade.
5. Drivers of any and all vehicles in the parade must have a valid driver's license.
6. Floats must have hand-holds or barriers to secure rider in the event of sudden stops or starts, chairs or seating must be attached to float bed.
7. No consumption of alcohol or any controlled substance in any parade area including but not limited to pre-parade and post-parade areas and during the parade.
8. All entries must be able to maintain their speed and position throughout the parade.
9. Animals must be kept under control at all times. Equestrian, canine and any other groups including animals as part of their entry are responsible for the prevention and/or removal of animal waste along the parade route, and in staging and disbanding areas. All entries involving animals must provide proof of current insurance with the entry applications.
10. No "For Sale" signs may be displayed on parade entries.
11. The parade goes on rain or shine. All units must be prepared for rain or cold as well as sun and heat. Unless the Madelia Area Chamber of Commerce Park Days Parade Committee cancels the parade, all units will be expected to perform and no entry fees will be refunded.
12. Applications must be legible, signed and all information included.

Failure to comply with these terms/rules may cause dismissal from the property and exclusion from participation in future events.

### **Insurance**

All entries must have insurance. Certificates of Insurance, naming the Madelia Area Chamber of Commerce Park Days may be required at the discretion of the Parade Committee.

## RELEASE OF LIABILITY

Parades involve inherent risks, hazards and conditions that may be dangerous to life, limb and property and that can arise in a incalculable variety of unforeseeable or foreseeable ways which may include (as examples, but not necessarily as a complete list) the following: The presence and use of horses and other animals, motor vehicles, machinery, firearms, floats, fireworks, acrobats, projectiles, aerial demonstrations, baton twirling, wind, rain, hail and other forces of the elements, and other threats to life and limb, such as the possibility of slipping and falling and complications associated with weather conditions and physical exertion (such as heat stroke, fainting, collapse, exhaustion or other more serious complications).

### Liability and Security

The Madelia Area Chamber of Commerce, its board of directors and its staff will not be responsible for losses of any kind, whether by fire, theft, physical violence, elements of nature or any other causes whatever their origination. Madelia Park Days will provide minimal security during the event; however parade participants will be responsible for their own equipment, its protection and its insurance.

### Indemnification

I have read the Madelia Area Chamber of Commerce parade policies, procedures, rules, regulations and requirements for application to participate in Madelia Park Days and agree to abide by such. I agree to and hereby assume any and all risks of personal injuries to myself including death and damages to my property caused by or arising from participation in this event.

I agree to defend, indemnify and hold the Madelia Area Chamber of Commerce and the City of Madelia harmless from and against any claim, demand, suit, loss, causes of action, damages, liabilities, obligations, costs, expenses and judgments (including without limitation, death and damages to property), caused by my acts or omissions or failure to abide by the rules and conditions contained therein.

The Madelia Area Chamber of Commerce, as official promoters and organizers of the event, retains the sole propriety over all aspects of the event, which includes posters, other memorabilia, parade unit selections, and reserves the right to final interpretation of all rules.

**Photo and Publicity Release:** I hereby grant permission for any photographs or publicity while a participant in the Madelia Park Days to be used in conjunction with publicity for Madelia Park Days.

**I HAVE READ AND UNDERSTAND THE ABOVE RELEASE AND INDEMNIFICATION.**

Signature \_\_\_\_\_ Date \_\_\_\_\_