Madelia Area Chamber & Visitors Bureau
PO Box 171, 127 W. Main St. Madelia MN 56062
(888) 941-7283 email: chamber@madeliamn.com
www.visitmadelia.com

MADELIA PARK DAYS

PARADE PARTICIPANT

JULY 9, 2011

Preparations for the annual celebration of the Madelia Park Days are in full swing. We look forward to your involvement this year as a parade participant. The committee is now accepting applications for the Park Days Parade. Individuals or groups interested in participating in the parade should complete the Parade Application and return byJune 15th. We offer this opportunity to parade participants on a first come first serve basis and try to offer a wide variety of units so we will have an exciting and entertaining parade.

To help defray the high costs of sponsoring this parade, we will be charging an entry fee to any units that are not Madelia Area Chamber of Commerce members. This fee is non-refundable.

Madelia Area Chamber of Commerce members	FREE
Nonprofit organizations (schools, churches, Lions, etc.)	FREE
All other units (including non-Chamber business, politicians, etc.)	25.00

Registration form required for each unit. Registration forms are also available on our web page: www.visitmadelia.com click on: Events, Park Days, 2011 parade registration.
We will post the parade lineup on our website approximately 1-2 weeks prior. You may also find out your unit number and line-up location the day of the parade from any parade official.

Thank you so much and we look forward to working with you!

A COMPLETE application must have the following:

_____ 1. Completed and Signed parade entry form. (Page 3)

_____ 2. Signed Release of Liability form. (Page 4)

_____ 3. Full payment of fees – If applicable
(Check or money order made payable to the *Madelia Area Chamber of Commerce*.)

_____ 4. Proof of insurance, if required.

Mail competed information to:
Madelia Area Chamber of Commerce, PO Box 171, Madelia, MN 56062

Courtney Hennis, Executive Director
Madelia Area Chamber of Commerce

Madelia Park Days 2011

RULES AND REGULATIONS

1. Entry fees are not refundable. Once an entry has been accepted into the parade lineup, entry fees cannot be refunded. If, for any reason, an entry is not accepted into the parade, fees will be returned.

2. Follow instructions of Police and event volunteers at staging and during and after the parade.

3. **NO THROWING** candy or any other items from parade units. Any items to be distributed must be handed to the person for whom they are intended for the safety of all concerned. Safety is our main concern and our parade insurance is invalid if we allow the throwing of anything from parade units. Units that create a litter problem will be charged for clean-up.

4. Parade participants may not jump onto or off of any float or moving vehicle and may not interfere with any other unit in the parade.

5. Drivers of any and all vehicles in the parade must have a valid driver's license.

6. Floats must have hand-holds or barriers to secure rider in the event of sudden stops or starts, chairs or seating must be attached to float bed.

7. No consumption of alcohol or any controlled substance in any parade area including but not limited to pre-parade and post-parade areas and during the parade.

8. All entries must be able to maintain their speed and position throughout the parade.

9. Animals must be kept under control at all times. Equestrian, canine and any other groups including animals as part of their entry are responsible for the prevention and/or removal of animal waste along the parade route, and in staging and disbanding areas. All entries involving animals must provide proof of current insurance with the entry applications.

10. No "For Sale" signs may be displayed on parade entries.

11. The parade goes on rain or shine. All units must be prepared for rain or cold as well as sun and heat. Unless the Madelia Area Chamber of Commerce Park Days Parade Committee cancels the parade, all units will be expected to perform and no entry fees will be refunded.

12. Applications must be legible, signed and all information included.

Failure to comply with these terms/rules may cause dismissal from the property and exclusion from participation in future events.

Insurance

All entries must have insurance. Certificates of Insurance, naming the Madelia Area Chamber of Commerce Park Days may be required at the discretion of the Parade Committee.

Madelia Park Days 2011
PARADE ENTRY FORM

Madelia Park Days Parade - Saturday, July 9, 2011 - 1:30pm (Line up at noon)
(We always hope for sun, but if it rains, the parade WILL GO ON! No Refunds!)

Entrant Information

Name of Unit: _____

Contact Person: _____

Address: _____

Phone: _____ Number of people in the unit: _____

Please check unit type:

____Float with music
____Float
____Drill Team
____Machinery/Tractor
____Antique car
____Drum Corps
____Comic
____Other_____
____Queen
____Band

- Do you have any special line-up requests (need to be in beginning, middle, end)?
  Special line- up requests will be considered, but not guaranteed.

- Will your unit have an element of sound (music, drums, singing, etc.)? Yes / No (circle one)
  It is VERY important for unit placement that you let us know if your unit will have music!

- Will the sound be amplified? Yes / No (circle one)
  Please describe the music/sound _____
  Will it be: ____ very soft _____ moderate ____ loud ___ very loud (check one)

Please fill out and return as soon as possible, the deadline is June 15th!

Call Courtney Hennis at the Madelia Area Chamber of Commerce Office at 507-642-8822 with questions.

Application deadline: June 15, 2011

Mail Entries to (ONLY pages 2 & 4):
Parade Committee
Madelia Area Chamber of Commerce
PO Box 171
Madelia, MN 56062

Please make checks payable to the Madelia Area Chamber of Commerce

RELEASE OF LIABILITY

Risks, hazards and dangers associated with parade participation

Parades involve inherent risks, hazards and conditions that may be dangerous to life, limb and property and that can arise in a incalculable variety of unforeseeable or foreseeable ways which may include (as examples, but not necessarily as a complete list) the following: The presence and use of horses an other animals, motor vehicles, machinery, firearms, floats, fireworks, acrobats, projectiles, aerial demonstrations, baton twirling, wind, rain, hail and other forces of the elements, and other threats to life and limb, such as the possibility of slipping and falling and complications associated with weather conditions and physical exertion (such as heat stroke, fainting, collapse, exhaustion or other more serious complications).

Liability and Security

The Madelia Area Chamber of Commerce, its board of directors and its staff will not be responsible for losses of any kind, whether by fire, theft, physical violent, elements of nature or any other causes whatever their origination. Madelia Park Days will provide minimal security during the event; however parade participants will be responsible for their own equipment, its protection and its insurance.

Indemnification

I have read the Madelia Area Chamber of Commerce parade policies, procedures, rules, regulations and requirements for application to participate in Madelia Park Days and agree to abide by such. I agree to and hereby assume any and all risks of personal injuries to myself including death and damages to my property caused by or arising from participation in this event.

I agree to defend, indemnify and hold the Madelia Area Chamber of Commerce and the City of Madelia harmless from and against any claim, demand, suit, loss, causes of action, damages, liabilities, obligations, costs, expenses and judgments (including without limitation, death and damages to property), caused by my acts or omissions or failure to abide by the rules and conditions contained therein.

The Madelia Area Chamber of Commerce, as official promoters and organizers of the event, retains the sole propriety over all aspects of the event, which includes posters, other memorabilia, parade unit selections, and reserves the right to final interpretation of all rules.

Photo and Publicity Release: I hereby grant permission for any photographs or publicity while a participant in the Madelia Park Days to be used in conjunction with publicity for Madelia Park Days.

I HAVE READ AND UNDERSTAND THE ABOVE RELEASE AND INDEMNIFICATION.

Signature_____Date_____